

Executive Summary

	Budget	Actual to Date
1 Assets Carried over from 2005	\$ 16,032.17	\$ 16,183.47
2 Income 2006	\$22,685.00	\$29,966.73
3 Expenses 2006	\$29,050.00	\$26,835.99
4 Income less Expenses	(\$6,365.00)	\$3,130.74
5 Projected Assets Carryover 2006	\$9,667.17	\$19,314.21

Checking Account Balance	\$9,111.99
Savings Account Balance	\$10,202.22
Total	\$19,314.21

Notes

- *1 \$924 was spent for IDP study material Library, \$600 was transferred from the IDP Conference Budget, \$52.11 transferred from 4H Unassigned
- *2 \$428 transferred from Grassroots to Leadership Conference
- *3 \$130.83 transferred from Grassroots to AIA National Convention
- *4 Front Page program & manuals for the website. One time expense of \$185.17

Assets & Income 2006					
Carry Over From 2005					
			Budget	Actual	Difference (Act-Bud)
1	1/1/06	Savings Account Balance 1/1/06	\$9,000.00	\$ 10,188.97	\$ 1,188.97
2	1/1/06	Checking Account Balance	\$4,000.00	\$ 5,994.50	\$ 1,994.50
3	Carryover available for 2006 budget Savings plus checking		\$ 13,000.00	\$ 16,183.47	\$ 3,183.47
Income 2006					
			Budgeted	Actual to Date	Difference (Act-Bud)
4	Interest on Savings		\$10.00	\$13.25	\$ 3.25
5	Membership Dues 135 Reg. @ \$75 36 Assoc @ \$25		\$11,025.00	\$15,491.45	\$ 4,466.45
6	Meetings & Program Revenue			\$0.00	\$ -
	A.	Program Attendance Fees	\$7,000.00	\$6,820.00	\$ (180.00)
	B.	Meeting Sponsors	\$1,500.00	\$2,650.00	\$ 1,150.00
	C.	Transportation Sponsors	\$250.00	\$750.00	\$ 500.00
	D.	Design Awards Entry Fees	\$0.00	\$0.00	\$ -
	E.	Honor Awards	\$0.00	\$0.00	\$ -
	F	Legislative Breakfast	\$400.00	\$0.00	\$ (400.00)
7	News Letter Advertisement		\$0.00	\$0.00	\$ -
8	Web Page Advertisement		\$0.00	\$0.00	\$ -
9	Friends of The Blue Ridge		\$500.00	\$0.00	\$ (500.00)
10	Special Fundraisers		\$0.00	\$0.00	\$ -
11	Revenue Sharing from National & State				
	A.	Electronic Documents	\$1,000.00	\$2,210.39	\$ 1,210.39
	B.	Job Board	\$1,000.00	\$2,031.64	\$ 1,031.64
TOTAL 2006 INCOME			\$22,685.00	\$29,966.73	\$7,281.73

Expenses 2006					
			Budget	Actual to Date	Difference
1.	Programs				(B-A)
	A	Meetings	\$ 14,500.00	\$16,442.01	\$ (1,942.01)
	B	Public Relations	\$ 150.00	\$0.00	\$ 150.00
	C	Intern Development *1	\$ 300.00	\$300.00	\$ -
	D	Design Awards	\$ -	\$0.00	\$ -
	E	Membership	\$ -	\$0.00	\$ -
	F	Virginia Tech Linkage (lecture & block out)	\$ 2,500.00	\$1,500.00	\$ 1,000.00
	G	Legislative Breakfast	\$ 400.00	\$0.00	\$ 400.00
	H	Design Forum	\$ -	\$0.00	\$ -
	I	Architecture Week	\$ 900.00	\$0.00	\$ 900.00
	K	Honor Awards	\$ 1,000.00	\$0.00	\$ 1,000.00
Sub Total Program Expenses			\$19,750.00	\$18,242.01	\$ 1,507.99
2.	Conference & Conventions				
	A.	Grassroots (2 Attendees) *2,*3	\$2,000.00	\$1,558.83	\$ 441.17
	B.	Regional Leadership Conf. 4 Attendees *2	\$1,500.00	\$1,500.00	\$ -
	C.	National Convention (2 attendees) *3	\$3,500.00	\$3,500.00	\$ -
	D.	Statewide Retreat	\$0.00	\$0.00	\$ -
	E.	Chapter Retreat / Long Range Planning	\$0.00	\$0.00	\$ -
	F.	Board Meetings	\$300.00	\$546.66	\$ (246.66)
	G.	Unassigned Meetings & Conferences	\$300.00	\$147.23	\$ 152.77
	H.	IDP National Coordinators Meeting *1	\$600.00	\$600.00	\$ -
			\$8,200.00	\$7,852.72	\$ 347.28
3.	Special Fund Raisers		\$0.00	\$0.00	\$ -
4.	Operating & Miscellaneous Expenses				
Ope	A.	Printing & Postage	\$500.00	\$232.38	\$ 267.62
	B.	Banking Fees	\$50.00	\$6.00	\$ 44.00
	C.	Insurance	\$0.00	\$0.00	\$ -
	D.	Legal Fees	\$50.00	\$25.00	\$ 25.00
	E.	Telephone	\$0.00	\$0.00	\$ -
	F.	Administration	\$100.00	\$40.00	\$ 60.00
	G.	Web Page *4	\$200.00	\$311.16	\$ (111.16)
	H.	Unassigned *1	\$200.00	\$126.72	\$ 73.28
Sub Total Operating & Miscellaneous			\$1,100.00	\$741.26	\$ 358.74
Total Expenses 2006 (1+2+3+4)			\$29,050.00	\$26,835.99	\$ 2,214.01

Assets & Income			
Carry Over			
1	1/1/2006	Savings Account Balance Jan. 1	
2	1/1/2006	Checking Account Balance Jan. 1	
Income			
3	Interest on Savings		Interest collected on bank accounts, CD's
4	Membership Dues		Dues collected
5	Meetings & Program Revenue		
	A.	Program Attendance Fees	Money collected for attending meetings
	B.	Meeting Sponsors	Money collected from sponsors
	C.	Transportation Sponsors	Money collected from transportation sponsors
	D.	Design Awards Entry Fees	Entry fees collected for design awards fees
	E.	Allied Arts Award	
	F	Legislative Breakfast	
6	News Letter Advertisement		
7	Web Page Advertisement		
8	Friends of The Blue Ridge		
9	Special Fundraisers		
TOTAL 2006 INCOME			
Total Assets & Income Available 2006			

Expenses Notes			
1. Programs			
A	Meetings	All direct meeting expenses including, catering, bar, speaker fees, rental fees etc... Does not include printing and postage fees for meeting announcements.	
B	Public Relations	Advertising, flyers, posters or other fees associated w/ public relations	
C	Intern Development	Funding for local IDP events	
D	Design Awards (Odd Years)	Cost of producing awards includes purchasing, printing, calligraphy, framing.. Speaker and/or judges fees, transportation, accommodations, meals, entertainment, long distance communications.	
E	Membership	?????	
F	Virginia Tech Linkage	Cost to bring speakers to VA Tech.	
G	Legislative Breakfast	Expenses connected to Legislative Breakfast including catering, rental fees etc...	
H	Design Forum	??????	
I	Architecture Week	Cost associated with Architecture week including purchase of materials for display, advertising, printing of flyers or special materials	
K	Honor Awards (Even years)	Cost of producing awards. Includes purchasing, printing, calligraphy, framing etc...	
Sub Total Program Expenses			
2. Conference & Conventions			
A.	Grassroots (2 Attendees)	Cost to send representatives to Grassroots. Includes travel, accommodations, registration fees and meals.	
B.	Regional Leadership Conference 2 Attendees	Cost to send representatives to Grassroots. Includes travel, accommodations, registration fees and meals.	
C.	National Convention (2 attendees)	Cost to send representatives to Grassroots. Includes travel, accommodations, registration fees and meals.	
D.	Statewide Retreat 2 Attendees	Cost to send representatives to Regional Retreat. Includes travel, accommodations, registration fees and meals.	
E.	Chapter Retreat / Long Range Planning	Expenses connected with Chapter retreats and long range planning, including catering, rental fees, printed materials, presentation boards etc...	
F.	Board Meetings	Expenses connected with Board & Executive committee meetings, including catering, rental fees, copying, presentation materials.	
G.	Unassigned Meetings & Conferences	Other meetings and conference expenses approved by the executive committee	
Special Fund Raisers		All expenses associated with any special fund raisers approved by the executive committee.	
3.			
Total Assets & Income Available 2006			
4. Operating & Miscellaneous Expenses			
Ope	A.	Printing & Postage	Printing and postage for meeting notices and misc. correspondence
	B.	Banking Fees	Fees charged for maintaining bank accounts, check printing, copies of checks or statements
	C.	Insurance	Any Insurance cost approved by the executive committee
	D.	Legal Fees	Any legal fees approved by the executive committee for legal advice, filing fee etc...
	E.	Telephone	Cost to maintain phone and answering machine for the Chapter
	F.	Administration	Misc. office supplies. Including envelopes, and filing supplies.
	G.	Web Page	Cost to set up, design and maintain a chapter web page.
	H.	Unassigned	Misc. expenses approved by the executive committee not otherwise categorized.
Sub Total Operating & Miscellaneous			
Total Expenses 2006 (1+2+3+4)			